

**From:** [President Eden](#)  
**To:** [Tiffany Kerylow](#)  
**Subject:** News About Graduation & Retirement Celebration  
**Date:** Tuesday, April 20, 2021 4:59:17 PM

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Dear LC faculty and staff:

The College is excited to announce that we will hold two in-person, on-campus events on Saturday, May 22. Each event has been planned to align with updated State of Vermont regulations.

We plan to hold a special recognition and announcement which we are certain you will not want to miss. All faculty and staff are invited and encouraged to attend a ceremony to honor faculty and staff colleagues who retired in 2020 and who are retiring in 2021. This will be an outdoor ceremony held on the quad that will follow [universal guidance](#), and with ample space under the large tent for all faculty and staff who wish to attend. (The event will also be live streamed on YouTube. A link will be provided closer to the event.)

The ceremony will include a video montage and brief remarks from each retiree who wishes to do so. Retirees may invite guests to attend (following all state of Vermont travel guidance, and either proof of vaccination or of a negative test within three days of the event.) A separate message will be sent soon to retirees in order to RSVP and to register guests for the event.

Pre-packaged refreshments and coffee will be available to all guests.

After this ceremony, retiring faculty and staff will have the opportunity to have their photographs taken nearby.

Immediately following the retiree ceremony, the facilities crew and a team of volunteers will prepare the area for commencement, which will begin at 11:15. This will be an organized and regimented process as it involves cleaning as well as directing visiting family members into assigned seats. (Family and guests of graduates will be required to register for the event, and provide proof of being fully vaccinated, receiving a negative COVID-19 test within 3 days prior to arriving in Vermont, or have been diagnosed and recovered from COVID-19 within the 90 days prior to graduation.)

We will not know the final number of attendance at graduation until about a week before, but we are planning for 57 graduates, each of whom is permitted to invite two guests. While we would like to be able to invite all faculty and staff to remain for graduation ceremony on the quad, we will instead set up a screen inside the Greenhoe Theater (capacity: 150) for faculty and staff who wish to remain on campus and watch the ceremony live on YouTube.

If we learn in the week before May 22 that there will be additional seating available on the quad, faculty and staff will be invited to reserve a seat based on first-come, first-served basis.

Registration will be required for both the 9 a.m. retiree ceremony and 11:15 live-streamed graduation in the Greenhoe. A registration link will be provided soon.

If you have questions or comments, please email [Graduation2021@landmark.edu](mailto:Graduation2021@landmark.edu).

Thank you,

P. Eden  
President